

# St. Clement Mary Hofbauer Parish

## ANNUAL REPORT for FY2009

September 2009

Dear Parishioners,

All-in-all, I hope you will agree it has been a grace-filled year. With the theme “Be Bread for the World” we celebrated the 100<sup>th</sup> anniversary of the canonization of our patron, St. Clement Mary Hofbauer. Since the dedication of the narthex last September we have found many ways to use that space as a place of welcome and for the ministries of the church. May we continue to reach out to others, and share who we are and what we have, as we seek God’s blessings in our own lives.

We have seen many positive efforts for spiritual growth in the parish, but we can never grow complacent. I am pleased that as we look to the future the Pastoral Council makes sure we have an evangelization part of our planning.

Financially, as you will see in these pages, we have been blessed. I thank you for your participation in the regular offertory, in the special collections we are asked to support, in the capital campaign that is nearing completion, and in the various church fundraisers of the year. Conscious that we will be called upon to remain a vibrant faith community, to pay particular attention to the needs of our youth and those who face particular struggles, we are all called to stewardship. Our need to give is in response to the great blessings we have received.

Catholic education has been much in the news in recent months. Our own St. Clement School, operating since 1932, has experienced what so many Catholic schools are facing: some decline in enrollment, increased costs, and recently some non-payment of tuition. The School community is doing all it can to respond creatively, compassionately and responsibly. We are all committed to remaining a viable school, both academically and financially.

As the Church celebrates a “Year for Priests” the Pastoral Council has proposed the theme of “Share in the Priesthood of Christ.” May it give us a focus for this parish year.

God bless,

*Fr. Donald Grzymski, OFM Conv.*

Pastor

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## St. Clement Parish Sacramental Statistics

July 1, 2008 – June 30, 2009

Baptisms	28 registered parishioners; 6 not registered. (Families are encouraged to become active parish members.)	
First Eucharist: 32	Confirmation: 32	Weddings: 9
Funerals	28 registered parishioners; 48 not registered. (Many were registered at one time; moved elsewhere; the family wished to return to Rosedale for the funeral.)	

### From the Corporators and Finance Committee Members

Dear Parishioners,

We believe this annual report shows we are a stable and healthy parish. But we also acknowledge that all parishes have challenges these days as we strive to meet the many needs of our faith community and of the larger community in which we are located. Thank you for taking the time each year to consider your own stewardship, and for continuing to share your time, talent and treasure with St. Clement Parish.

Sincerely,

Parish Corporators

*Jackie Nolan*

*John Lennon*

Finance Committee

*Terry Schafer, Chair*

*Elmer McFadden*

*Lud Jones*

### St. Clement Parish Goals for July 2009 – June 2010

1. To prepare a 5-year facility plan for the St. Clement Parish Property.
2. To increase weekly participation at St. Clement Church by reaching out to inactive Catholics and the un-churched of other faiths.
3. To review the use and needs of our parish facilities to be sure they are people-friendly and more accessible to those who are physically-challenged.
4. To establish or strengthen a local, national and /or international missionary partnership with St. Clement Parish.
5. To plan a varied program for adult continuing education in the faith, possibly with other parishes.

# Annual Operating Financial Report to the Parish (Excludes School)

## Fiscal Year 2009 [July 1, 2008 – June 30, 2009]

	2009 Budget	2009 Actual	2010 Budget
<b>Operating Income:</b>			
Offertory – Envelopes	435,000.00	419,428.85	430,000.00
Offertory – Loose	60,000.00	56,450.73	58,000.00
Offertory – Holy Days	35,000.00	34,812.00	35,000.00
Special Parish Collections	43,000.00	42,251.20	43,500.00
Donations, Gifts, Bequests	21,000.00	19,404.89	19,000.00
Special Charity Collections	16,000.00	17,399.64	18,000.00
Poor Box & Diocesan Collections	47,000.00	42,529.88	47,000.00
Church Fundraisers	50,000.00	33,279.41	33,000.00
Votive Candle Income	6,000.00	6,532.53	10,000.00
Religious Education	13,400.00	14,928.12	15,400.00
Other (unbudgeted) Income		70.00	12,300.00
Interest & Dividend	<u>1,000.00</u>	<u>4,281.83</u>	<u>4,400.00</u>
<b>Total Operating Income</b>	<b>727,400.00</b>	<b>691,369.08</b>	<b>725,600.00</b>
<b>Operating Expenses:</b>			
Salaries & Benefits	348,170.00	338,864.86	324,450.00
Administration	32,800.00	31,309.66	44,200.00
Archdiocesan Tax	84,000.00	78,861.10	83,000.00
Utilities	49,300.00	47,105.49	54,850.00
Maintenance/Plant Operation	48,880.00	35,623.33	50,600.00
Catholic Review	14,500.00	13,164.48	13,500.00
Special Charity Disbursements	16,000.00	17,399.64	18,000.00
Poor Box & Diocesan			
Collection Disbursements	47,000.00	42,529.88	47,000.00
Fundraiser Expense	30,000.00	16,433.51	16,500.00
Votive Expense	600.00	800.41	1,000.00
Religious Education Programs	15,400.00	10,921.97	15,450.00
Liturgy Expense	13,200.00	10,221.66	11,500.00
Other Expenses	1,500.00		2,500.00
School Subsidy/Tuition Assistance	10,000.00	15,300.00	25,000.00
Extraordinary Repairs	<u>15,000.00</u>	<u>2,392.00</u>	<u>10,000.00</u>
<b>Total Operating Expense</b>	<b>726,350.00</b>	<b>660,927.99</b>	<b>717,550.00</b>
<b>Net Operating Income</b>	1,050.00	30,441.09	8,050.00

### What do the numbers mean?

#### Income for Fiscal Year 2009:

- This year's income was approximately 5% below budget. Offertory itself declined \$8,344 or 1.6%. However, special parish and special charity collections increased by \$3,214 or 6%. The national economic situation in Fiscal Year 2009 may well be a factor.
- Church fund-raising totals can vary from year-to-year because of the timing of events or non-repeated events.

Operating Expenses for Fiscal Year 2009:

- Expenses were controlled in virtually all areas, helping to have a net operating income of \$30,441.09. However, savings were used to help cover narthex construction costs.
- To assist the School the Parish contributed \$15,300 in direct tuition assistance this past year. To better recognize Parish use of the School building, the Parish paid 10% of the utilities bill; 10% of the insurance bill; 10% of the technology expense; and \$1,800 toward trash removal. These expenses for the use of the School building are also in the FY2010 budget.
- The Narthex project was completed without debt or the cost of carrying debt.

Budget for Fiscal Year 2010:

- There are no salary increases for FY2010. In this budget there is one less friar-priest but an allowance for some clergy assistance; the inclusion of a part-time youth minister; budget for a part-time business manager.
- Our Archdiocesan tax is our support of our archbishop, vicar bishop, the offices and the outreach of the Archdiocese. The various offices are a resource for the parish, school, religious education, youth program, etc. The tax is based on parish income.
- The budget allows for utility increases.
- The Special School Subsidy of \$25,000 is designed as seed-money for a part-time development director and for tuition assistance.
- We want to continue to provide for repairs and maintenance to keep the buildings and property in good shape.

*Parish Assets & Liabilities as of June 30, 2009*

**Assets:**

Checking/Savings June 30, 2008	\$225,572.08
Capital Repair/Narthex Fund 06.30.08	273,558.01
Narthex Income FY2009	71,458.24
Operating Income over Expenses	30,441.09
Narthex Expenses FY2009	<u>-485,087.57</u>

Checking/Savings June 30, 2009                      \$115,941.85

**Parish Endowment:**    \$22,901.47

**Liabilities:**

School Deficit for FY2009                              \$77,457.44  
(see next page for a fuller explanation)

# St. Clement School

The past year, and particularly the past few months, has witnessed much coverage of the situation of Catholic schools in the Archdiocese of Baltimore. For that reason it seems appropriate to provide a more extensive report on St. Clement School than sometimes given in past years.

St. Clement School faced a lower than budgeted enrollment in FY2009 (school year 2008-09), had successful fund-raisers but with lower than budgeted returns, and at the end of the year had outstanding tuition of \$42,300.00. With the tuition included the School deficit for FY2009 was \$77,457.44.

All possible means are being used to collect the outstanding tuition. Any surplus income this year will be applied to the debt. St. Clement Parish will assist as needed to assure positive cash flow.

St. Clement School opened for the 2009-10 school year (FY2010) with a balanced budget. The Administration and School Board are working to assure a financially viable school for the years ahead. If the School can maintain a balanced operating budget into the future the past debt can be resolved without undue consequences. St. Clement School has many positives: a wonderful faculty, supportive parents, a good location for access to downtown, and it is working to develop business partnerships.

Positively, in August 2009 the **St. Clement Mary Hofbauer School Endowment** was begun with a gift from the Shipley Family, and a matching grant of \$10,000.00.

The thousands of St. Clement School Alumni will be asked for greater participation in the Annual Appeal (last year it brought in only about \$5,000) and to consider planned gifts to the School Endowment.

<b>Enrollment for 2009-10:</b>	Pre-Kindergarten	34
	Grades K-8	229 (149 parishioners; 80 non-parishioners)
<b>Tuition (1<sup>st</sup> Child):</b>	Parishioner	\$4,490.00
	Non-Parishioners	\$5,100.00
<b>School Web-Site:</b>	<a href="http://www.stclemmh.org">www.stclemmh.org</a>	